

**Kindred City Council Special Meeting**  
Tuesday, June 26<sup>th</sup>, 2018 @ 6:00pm  
Kindred City Hall

Present: Mayor Wanner, CMs Spelhaug, Amerman, DuBord, Stoddard (at 6:10pm). Also present: Brandon Oye of Moore Engineering (via speaker phone), City Auditor Tabitha Arnaud, and Park Board candidates Rebecca DuBord and Rob Sahr.

Mayor Wanner called the meeting to order at 6:00pm. Before resigning from his Mayor position, Mr. Wanner expressed his thanks to the City of Kindred and Council for allowing him to serve the community. Mr. DuBord then presented Mr. Wanner with an honorary “Key to the City” to thank him for his years of service to the City.

**1. Swear in Mayor and City Council members**

Mr. DuBord read the Oath of Office and was sworn in as Mayor of Kindred for a 4-year term, expiring June 2022. Mr. Spelhaug and Mr. Amerman read the Oath of Office and were sworn in as Kindred City Council members for a 4-year term, expiring June 2022.

**2. Swear in new Park Board members**

Ms. Rebecca DuBord and Mr. Rob Sahr read the Oath of Office and were sworn in as Kindred Park Board members for a 4-year term, expiring June 2022. Lydia Ronningen was unable to be present for tonight’s meeting so she will take the Oath and be sworn in at the July 11<sup>th</sup> City Council meeting.

**3. Discussion regarding open Council position**

The City Council position that was just made vacant by Mayor DuBord must remain open for a period of at least 15 days. After that time, City Council may appoint any city resident to fill the vacant seat. Council decided it would be best to advertise for the vacancy and ask interested persons to submit a resume and cover letter to the City Auditor by end of day on Friday, July 13, 2018. Mayor DuBord and Mr. Stoddard will head a committee to review submitted resumes and conduct interviews, then bringing recommendations to the August 1, 2018 City Council meeting, at which time they hope to make an appointment to fill the vacant council seat.

**4. Vote for President and Vice President of Council**

**Motion to appoint Mr. Spelhaug as Council President and Mr. Amerman as Council Vice President – by Stoddard, second Spelhaug; RCV, MP.**

**5. Assign Portfolios**

Agreed to leave all portfolio assignments as is, with Mayor overseeing all portfolios.

- Mr. Spelhaug: Water, Sewer & Garbage, Public Works and Safety
- Mr. Amerman: Planning and Zoning, Buildings/Grounds and Equipment
- Mr. Stoddard: Streets, Sidewalks & Alleys, Signage, Traffic and Police
- Mayor DuBord: Personal, Finance and Community Development (until vacant council seat is filled)

**6. Discussion regarding Water Tower Soil Mitigation**

Mr. DuBord received a phone call last week from Trent Duda of Earthwork Services. Earthwork Services is the hired subcontractor for Maguire Iron on the Water Tower Project for excavation and foundation work. Mr. Duda was upset that Earthwork Services bid for the contaminated soil was not accepted. They had first submitted a bid for about \$12,000 and then were asked by Moore Engineering to submit again, so they

adjusted the bid to \$18,180.00. Excavating Inc's bid was accepted by Council on 6/20/18 for \$17,976.00; a difference of \$204.00. City Engineer Brandon Oye joined the meeting via speaker phone. Mr. Oye explained that the \$12,000 soil bid from Earthwork Services was not seen by Moore Engineering, as it was likely sent to Maguire Iron before they pulled themselves out of the project once there was an environmental issue discovered. Mr. Oye also stated that the City can legally change the bid approval. The initial bids included stock piling the contaminated soil, however, the Fargo Landfill is now accepting contaminated soil, so no stock piling would be necessary. Moore Engineering requested updated bids from Earthwork Services and Excavating Inc that would reflect this change. The revised 6/26/18 quotes: Earthwork Services \$11,024.00; Excavating Inc \$15,297.00.

**Motion to rescind Excavating Inc.'s previous bid for soil mitigation of \$17,976.00 – by Spelhaug, second Stoddard; RCV, MP.**

**Motion to approve the Earthwork Services, Inc. revised 6/26/18 bid for soil mitigation of \$11,024.00 – By Spelhaug, second Amerman; RCV, MP.**

**Motion to adjourn at 6:39pm – by Spelhaug, second by Stoddard; RCV, MP.**

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**Tabitha Arnaud, City Auditor**

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**Jason DuBord, Mayor**

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**Date Council Approved**