

# KINDRED CITY COUNCIL MEETING MINUTES

1-6-2016

## **1. 7:00 MEETING CALLED TO ORDER**

Mayor Wanner called the meeting to order at 7:00pm with council members Spelhaug, Johnson, Clarke, and Amerman present. Also present were PWS Darin Laverdure, City Engineer Brandon Oye, City Attorney Sarah Wear, Deputy Agayev, Deputy Fletcher, and City Auditor Twila Morrison. Guests: Marlowe Rud, Bud & Bruce Lykken

Mayor Wanner began the meeting with the Pledge of Allegiance.

## **2. APPROVE AGENDA**

Additions to the agenda include The Office request for Sunday opening, Spirits offsite permit, Bud Lykken, & designate depositories.

**MOTION, passed**

**Mr. Clarke moved and Mr. Amerman seconded to approve the amended agenda. On a roll call vote, the motion carried unanimously.**

## **3. CONSENT CALENDAR**

**MOTION, passed**

**Mr. Johnson moved and Mr. Spelhaug seconded to approve the minutes of 12-2-15 and 12-16-15. On a roll call vote, the motion carried unanimously.**

**MOTION, passed**

**Ms. Johnson moved and Mr. Spelhaug seconded to approve the financials with additions. On a roll call vote, the motion carried unanimously.**

Bruce & Bud Lykken asked the council to reconsider special assessing a lot that is farmed. It is the lot across from MLGC. They are paying over \$800 a year for specials. Ms. Wear explained that the assessment list was approved and can't be changed. The city can forgive or pay part of them if they wish. The council wanted to do more research on this matter before making a recommendation.

**MOTION, passed**

**Ms. Johnson moved and Mr. Amerman seconded to approve The Office Bar & Grill be allowed to open on Sundays from noon-1am. On a roll call vote, the motion carried unanimously.**

**MOTION, passed**

**Mr. Amerman moved and Ms. Johnson seconded to approve offsite permit for Kindred Spirits on January 16th. On a roll call vote, the motion carried unanimously.**

**MOTION, passed**

**Mr. Clarke moved and Mr. Spelhaug seconded to designate Kindred State Bank and Elm River Credit Union official city depositories. On a roll call vote, the motion carried unanimously.**

## **4. COUNCIL BUSINESS**

### **a. Administration**

2<sup>nd</sup> Reading Parking Ordinance - The parking changes include removing language restricting overnight parking on any street; adding parking prohibited on Elm Street between 4<sup>th</sup> and 5<sup>th</sup> Ave between 2:30am through 6:00am; vehicles will be impounded at owner's expense.

**MOTION, passed**

**Mr. Clarke moved and Ms. Johnson seconded to approve the 2<sup>nd</sup> Reading of Ordinance 2015-63. On a roll call vote, the motion carried unanimously.**

Property Tax Exemption

**MOTION, passed**

**Mr. Amerman moved and Mr. Clarke seconded to approve the Resolution Regarding Residential Tax Exemption for new home construction in 2016. On a roll call vote, the motion carried unanimously.**

### **b. Pool**

Ms. Morrison reported receiving \$7635.22 in donations in December. The Dr. Calvin K. Fercho Family Foundation gave \$5000.

c. Engineering

2014-2: KPH responded to the punch list items. KPH was recommending \$2330 in contract deductions for work they don't feel is their responsibility. The city council felt that 3 of the 4 items need to be completed.

**MOTION, passed**

**Mr. Spelhaug moved and Mr. Amerman seconded to accept KPH's recommended punch list item #5 deduction of \$500 and reject items 6, 7, and 29.1. On a roll call vote, the motion carried unanimously.**

**MOTION, passed**

**Mr. Clarke moved and Mr. Spelhaug seconded to approve Moore Engineering invoice #11886 for \$210. On a roll call vote, the motion carried unanimously.**

Water Tower: Scandia Consulting inspected the water tower and their evaluation indicated a life expectancy of less than 5 years. Mr. Oye recommended we start the process of requesting funding from the State Water Commission for the 60% grant for the next biennium.

**MOTION, passed**

**Mr. Amerman moved and Mr. Spelhaug seconded to approve Scandia Consulting invoice for \$500. On a roll call vote, the motion carried unanimously.**

d. P&Z

Ms. Morrison reported that P&Z agreed to go with Mr. Oye's recommendation regarding a new house wanting the driveway to go to a future street.

e. Police

Deputy Fletcher presented her last report. The December calls for service were: 1-alarm; 1-theft; 2-accident property; 1-susp vehicle; 1-assault; 1-welfare check; 2-domestic; 1-mentally impaired; 1-reckless driving; 1-TC. She provided the annual report and said the number of calls for service were 183 which is 3 more than 2014. She thanked the city for being able to serve the city these past few years and she will keep in contact. The council thanked her and told her we appreciated everything she has done for us.

f. Finance

Ms. Morrison provided the 2016 Operating Budget for their review and approval for next month. When looking at 2015 budget amounts and actual amounts, the city did really well. We were about \$20,000 under budget for the general fund, streets, w/s/g. The other funds were all under budget except for the Memorial Building/Park fund which has no revenue. Harold will be at our next meeting to discuss the transfers needed. She also said she was not going to pay the Park Board the remaining pool surcharge for 2015 until we are convinced they will be managing the pool this year.

g. Auditor

Ms. Morrison reported that Brian Lammers is doing snow removal at the Memorial Building, City Hall, the empty lot between the Post Office & Morning Glory, and the corner lot across from the bank.

h. Council Report

Mr. Spelhaug asked if the mailbox station at NP Phase II was temporary or permanent. Ms. Morrison said the Postmaster is requiring new developments to use these mailbox stations instead of a mailbox at each residence.

Mr. Amerman asked Deputy Agayev to watch for speeding on the truck route. He also mentioned we should be looking at some upkeep items at the Memorial Building. Mr. Laverdure and Ms. Morrison will start a list and look at applying for grants to complete items annually.

**5. ADJOURNMENT**

**MOTION, passed**

**On a motion by Mr. Clarke and seconded by Mr. Spelhaug the meeting was adjourned at 8:11 pm. On a roll call vote, the motion carried unanimously.**

Next regular meeting will be held on 2-3-16 at 7pm.

(Minutes subject to council approval.)  
(Agenda deadline is noon Wednesday the week before the meeting.)