

KINDRED CITY COUNCIL MEETING MINUTES

10-5-2016

1. 7:00 MEETING CALLED TO ORDER

Mayor Wanner called the meeting to order at 7:00pm with council members Spelhaug, Stoddard, Johnson, and Amerman present. Also present were PWS Darin Laverdure, City Engineer Brandon Oye, City Attorney Sarah Wear, Deputy Rufat Agayev, and City Auditor Twila Morrison. Guests:

Mayor Wanner began the meeting with the Pledge of Allegiance.

2. APPROVE AGENDA

Ms. Morrison added 2 raffle permit requests and pool bills to the agenda

MOTION, passed

Mr. Amerman moved and Ms. Spelhaug seconded to approve the amended agenda. On a roll call vote, the motion carried unanimously.

3. CONSENT CALENDAR

MOTION, passed

Mr. Amerman and Ms. Johnson seconded to approve the minutes of 9-7 and special meeting minutes of 9-7-16. On a roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Spelhaug moved and Ms. Johnson seconded to approve the financials with additions. On a roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Spelhaug moved and Mr. Stoddard seconded to approve the raffle requests for Kindred Lutheran Church and Friends of the Public Library. On a roll call vote, the motion carried unanimously.

4. BOARDS & COMMISSIONS

5. COUNCIL BUSINESS

a. Administration

1st Reading Ordinance 2016-65 - This ordinance puts in place the conditions and procedures for lot splits.

MOTION, passed

Mr. Stoddard moved and Mr. Amerman seconded to approve the 1st Reading of Ordinance 2016-65. On a roll call vote, the motion carried unanimously.

Public Hearing Conditional Use Permit – Verizon Wireless cell tower.

MOTION, passed

Mr. Amerman moved and Mr. Spelhaug seconded to open the public hearing for the conditional use permit for Verizon. On a roll call vote, the motion carried unanimously.

This will allow them to build the cell tower in AG zoning district.

MOTION, passed

Mr. Spelhaug moved and Mr. Amerman seconded to close the public hearing. On a roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Stoddard moved and Mr. Amerman seconded to approve the conditional use permit for Verizon contingent upon P&Z approval at their public hearing on 10-19-16. On a roll call vote, the motion carried unanimously.

b. Pool

Pool lease agreement – There was discussion regarding paragraphs 9 & 10. Initially it was felt that the wording regarding initial installation or hook up charges should be removed from the paragraph and the PB should be responsible for paying for the water. It was decided to leave it as is for one more year. Ms. Morrison asked what fund she should use for the water being used because we

don't have revenue for the pool. The water bill was \$1589.85. Does she take it out of the pool fund and continue to have that fund go deeper in debt, take it out of the general fund, or the water fund? The council did not want to take it out of the pool fund so they told her to take it out of the water fund. Ms. Wear said the wordage change regarding the initial hook-up fees can be left in because this pertained to the first year's initial installation & hook-up fees. No changes were made to the lease agreement.

Additional bills were presented to the council for reimbursement. These bills were received after the pool meeting. They were utility bills for propane and electricity, and a chemical bill totalling \$1576.39. The council looked over the bills and agreed to pay them. Mayor Wanner said that at some point we are going to have to adhere to the lease agreement where it states that utility bills are to be paid by the Park Board.

MOTION, passed

Mr. Stoddard moved and Mr. Spelhaug seconded to approve the bills presented by the Park Board for \$1576.39. On a roll call vote, the motion carried unanimously.

c. PWS

Mr. Laverdure reported he took the tractor in to RDO for a checkup. He said he is preparing for winter; working on switching the chemicals over to the shed for the pool; stop signs were installed in NP and has ordered more to replace others; working on spreadsheet categories; dumpster is working good at shop so far; working at the lagoon getting the ditches mowed and gophers taken care of.

d. Engineering

2014-2 – Mr. Oye reported that KPH responded they will accept the deduct for the curb work. There is still a punch list that KPH hasn't responded to yet regarding the sanitary sewer laterals.

Water tower- Mr. Oye presented 3 possible paint scheme/logo designs. He suggested we open it up as a school competition and see what other options they have. The council agreed and Mr. Oye will contact Steve Hall. Of the 3 designs he presented, everyone liked the design with the Vikings logo.

Funding – MR&I require a cultural resources survey. He contacted Juniper Environmental Consulting which they have used for other city tower projects. Their proposal is for \$5450.00.

MOTION, passed

Mr. Spelhaug moved and Ms. Johnson seconded to approve the Juniper proposal of \$5450 for a Cultural Resources Survey. On a roll call vote, the motion carried unanimously.

DWSR – Their interest rate is decreasing to 2% in January so we will be saving money on interest. USACE Section 594 – Mr. Oye drafted a letter to the Corps confirming the need for funding. Ms. Morrison will send it out and provide a copy to Mr. Spelhaug.

f. P&Z

There was 1 new home building permit. Marlowe Rud said they have sold the last lot in Phase II and have sold a couple hangar home lots.

g. Police

Deputy Agayev the following for the month of September: 1-burglary; 1-commercial fire; 4-fraud; 5-suspicious activity; 1-welfare check; 1-violation of court order; 2-assault; 1-animal call; 2-loud people/party; 1-impaired driver; 1-theft; 1-harassment. Deputy Agayev asked if the city would be willing to use the money from citations for Christmas gifts for needy children in town. The council thought that was a great idea.

h. Finance

Ms. Morrison explained the mil levy and compared it to last year. Last year we levied 61.73 for \$109,815.26. This year because our city valuation is much higher, we will levy 55.98 mils for \$112,904.

MOTION, passed

Mr. Spelhaug moved and Ms. Johnson seconded to approve the 2017 mil levy at 55.98 for \$112,904. On a roll call vote, the motion carried unanimously.

A special meeting needs to be set to certify the specials. She explained that she gets the city mil on the 16th and needs time to figure out the TIF specials. A date was set for October 26 at 7pm.

i. Auditor Report

Ms. Morrison reported she applied for 2 grants for picnic tables. Knife River Materials called Mr. Laverdure to let him know they had about \$5000 left if we wanted to apply for a grant for park use. The grant deadline was October 1st and their grant required we show we were seeking funds from other sources. She wrote a grant to the Kindred Community Foundation also.

j. Council Report

Ms. Johnson – She wanted to see the council more involved in their portfolios. She researched other cities and they have portfolio descriptions, etc.

Mr. Stoddard – He spoke to some residents in Enderlin about their yard waste procedure. He needs to talk to a city official yet.

Mr. Spelhaug – He was asked by a resident to find out if recycling can be picked up more often. Ms. Morrison said our WM rep was in last week and she asked about this. He said that a lot of cities are going to every other week pickup. He will put together the numbers and come to a city council meeting to discuss it.

k. Mayor's Report

6. ADJOURNMENT

MOTION, passed

On a motion by Mr. Spelhaug and seconded by Mr. Stoddard the meeting was adjourned at 8:30 pm. On a roll call vote, the motion carried unanimously.

Next regular meeting will be held on 11-2-16 at 7pm.

(Minutes subject to council approval.)

(Agenda deadline is noon Wednesday the week before the meeting.)

Twila Morrison, City Auditor

Jeff Wanner – Mayor