

KINDRED CITY COUNCIL MEETING MINUTES

11-2-2016

1. 7:00 MEETING CALLED TO ORDER

Mayor Wanner called the meeting to order at 7:00pm with council members Spelhaug, Stoddard, Johnson, and Amerman present. Also present were PWS Darin Laverdure, City Engineer Brandon Oye, City Attorney Sarah Wear, and City Auditor Twila Morrison. Guests: Marlowe Rud, Matt Thompson w/CC Reporter, Kimbra Amerman, Kerri Whipple, Stacey Fett, Kim Bartram, Jamie Swenson, Eric Berg, Mike & Jenna Bjertness, Pam Krupke & Art Dahl with Kindred Area Community Foundation, Senator Luick, Representatives Alicia Mitskog & Cindy Beck.

Mayor Wanner began the meeting with the Pledge of Allegiance.

2. APPROVE AGENDA

Ms. Morrison added a raffle permit request, state representatives and Marlowe Rud

MOTION, passed

Mr. Amerman moved and Ms. Johnson seconded to approve the amended agenda. On a roll call vote, the motion carried unanimously.

3. CONSENT CALENDAR

MOTION, passed

Ms. Johnson and Mr. Spelhaug seconded to approve the minutes of 10-5 and special meeting minutes of 10-26-16. On a roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Spelhaug moved and Mr. Stoddard seconded to approve the financials with additions. On a roll call vote, the motion carried unanimously.

MOTION, passed

Ms. Johnson moved and Mr. Spelhaug seconded to approve the raffle requests for Kindred Firefighters and St. Maurice Church. On a roll call vote, the motion carried unanimously.

4. BOARDS & COMMISSIONS

5. COUNCIL BUSINESS

a. Administration

Pam Krupke & Art Dahl presented the Mayor with a check for \$1,200 from the Kindred Area Community Foundation for the purchase of picnic tables.

Public Hearing Lot Splits

MOTION, passed

Mr. Amerman moved and Ms. Johnson seconded to open the public hearing for ordinance 2016-65. On a roll call vote, the motion carried unanimously.

This is the 2nd reading regarding lot splits.

MOTION, passed

Mr. Spelhaug moved and Mr. Stoddard seconded to close the public hearing. On a roll call vote, the motion carried unanimously.

MOTION, passed

Ms. Johnson moved and Mr. Spelhaug seconded to approve the 2nd reading for Ordinance 2016-65. On a roll call vote, the motion carried unanimously.

The City received correspondence from Judge Michelle Donarski that she will no longer represent Kindred as the municipal judge. Ms. Wear said we could be without a judge until a time when a judge is needed.

Senator Luick, Representative Mitskog, and Representative Beck introduced themselves and wanted to know if there were any concerns the city had they could bring to the legislative session.

Mr. Oye said that it would be very beneficial to have funding available for street projects. He stated that streets will always need maintenance and it is very difficult for small communities to be able to afford the high costs. They encouraged city officials to stay in contact with their representatives and to utilize the League of Cities staff to represent them during the session.

Sheriff's contract: The 2017 contract amount will be \$37,354.

MOTION, passed

Mr. Spelhaug moved and Mr. Amerman seconded to approve the 2017 Sheriff's Service Agreement. On a roll call vote, the motion carried unanimously.

Marlowe Rud: Mr. Rud reported that Phase 2 is sold out. He asked the city if we want to continue growing. They can have 18-20 lots ready for Phase 3. Mr. Laverdure said new homes don't add much to the lagoon, it's the old part of town that affects the lagoon due to leaking. Mr. Rud said an area plat will be provided for P&Z. He said they'd like pretty much the same terms as Phase 2. They'd like the \$150,000 tax exemption for new homes; 2 year specials deferment; 15-year term for the above ground specials and 25-year term for the below ground specials; they'd like 0% administrative but expect ½% like we had with Phase 2; and a promissory note. He'd also like the current promissory note rescinded.

MOTION, passed

Mr. Amerman moved and Mr. Spelhaug seconded to support the concept of Phase 3. On a roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Spelhaug moved and Mr. Stoddard seconded to rescind the promissory note for Newport Ridge Phase 2. On a roll call vote, the motion carried unanimously.

Kindred Community Club: Eric Berg spoke for the club and said that their bylaws in part say the club was organized to promote the Kindred community. He said that for the past 3 years they have lost money and would like to see a greater collaboration between the club, city, and park board. They need manpower and money. He asked the city to consider appointing one council member to serve on the board; help with setting up road blocks for the parade, fun run, and vendor fair; help with disposing of trash; and monetarily sponsor one large event like the fireworks or bouncy houses. Kim Bartram reported as the treasurer the revenue for 2015 event was \$6091 but the expenses were \$7798. The Club meets the 2nd Monday at Spirits at 7pm.

b. Pool

The Park Board wanted to let the city know they used a new way for the lifeguards to punch in using their cell phone & GPS and it worked really well. They asked if there was going to be fencing around the chemical shed. Mr. Laverdure said Hawkins didn't think it was necessary. The gap between the buildings needs to be looked at. They received more bills that need to be paid and thought that next year we should have the year-end meeting in November. Mr. Spelhaug said we have it in August for budget reasons. They wanted to know how to determine which bills the city should pay and which ones they are responsible for. They requested a detail report of the \$5 surcharge for the year. Mr. Amerman asked if they would be okay if the \$5 surcharge went to the water tower. They responded they wouldn't at this point. Mr. Spelhaug said they know far in enough in advance to plan for this to happen.

MOTION, passed

Mr. Stoddard moved and Ms. Johnson seconded to turn over the \$5 surcharge money over to the Park Board and they have complete management of the bills except the loan payment. On a roll call vote, the motion carried unanimously.

c. PWS

Mr. Laverdure reported he is picking up the leaves in the park; main lift station check valves weren't holding so pumps were running more; if weather holds out he'll start working on tearing down the maintainer building; trees are cut down at the water tower.

d. Engineering

2014-2 – Mr. Oye reported that KPH hasn't responded to yet. Mr. Rud said he saw them out there today.

Water tower- Mr. Oye said he will be attending the State MR&I Program meeting on November 8th. He handed out the preliminary plan for the water tower and reviewed a few pages. He wanted to have the plan approved and get all the resolutions approved so potentially we could bid it out in February and award the bid in March.

MOTION, passed

Mr. Spelhaug moved and Mr. Stoddard seconded to approve the preliminary plan for water improvement district 2016-1, Resolution creating district 2016-1, resolution directing engineer to prepare the report, resolution approving the

engineer's report, resolution directing the engineer to prepare plans & specs, and resolution approving the plans & specs. On a roll call vote, the motion carried unanimously.

Putting all these pieces together at this point allows us to special assess the project if we find that is the option we want to go. It doesn't lock us in at this point.

f. P&Z

There were 2 new home building permits and 1 fence permit.

g. Police

Deputy Agayev wasn't present, but provided the report for the month of October: 2-commercial fire; 2-welfare check; 1-traffic complaint; 2-animal call; 1-disturbance; 2-suspicious activity; 1-gun shots heard; 1-accident property; 1-vehicle fire; 1-public assist; 1-juvenile complaint. Deputy Agayev has been in contact with the school counselor and she said there are 6 kids that would qualify for the Christmas gift idea. He is awaiting confirmation from her before we proceed.

h. Auditor Report

Ms. Morrison reported that there is one property going up for auction due to non-payment of taxes.

i. Council Report

Mr. Spelhaug – He said he sent emails to our representatives regarding the USACE Section 594.

6. ADJOURNMENT

MOTION, passed

On a motion by Mr. Spelhaug and seconded by Ms. Johnson the meeting was adjourned at 9:39 pm. On a roll call vote, the motion carried unanimously.

Next regular meeting will be held on 12-7-16 at 7pm.

(Minutes subject to council approval.)

(Agenda deadline is noon Wednesday the week before the meeting.)

Twila Morrison, City Auditor

Jeff Wanner – Mayor