

KINDRED CITY COUNCIL MEETING MINUTES

2-3-2016

1. 7:00 MEETING CALLED TO ORDER

Mayor Wanner called the meeting to order at 7:00pm with council members Spelhaug, Johnson, Clarke, and Amerman present. Also present were PWS Darin Laverdure, City Engineer Brandon Oye, City Attorney Sarah Wear, Deputy Rufat Agayev, and City Auditor Twila Morrison. Guests: Marlowe Rud, Mark Erickson, Jessica Heuer with CC Reporter

Mayor Wanner began the meeting with the Pledge of Allegiance.

2. APPROVE AGENDA

Additions to the agenda include Spirits offsite permit.

MOTION, passed

Mr. Clarke moved and Ms. Johnson seconded to approve the amended agenda. On a roll call vote, the motion carried unanimously.

3. CONSENT CALENDAR

MOTION, passed

Mr. Amerman moved and Mr. Spelhaug seconded to approve the minutes of 1-6-16. On a roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Amerman moved and Ms. Johnson seconded to approve the financials with additions. On a roll call vote, the motion carried unanimously.

MOTION, passed

Ms. Johnson moved and Mr. Clarke seconded to approve offsite permits for Kindred Spirits on February 6 and 7-29; street dance permit for 7-30. On a roll call vote, the motion carried unanimously.

4. BOARDS & COMMISSIONS

Park Board – No one was present for a report. Mr. Clarke attended their last meeting. They will no longer come to council meetings unless they need something. Mike Brown was hired as Park & Pool Manager. Craig Olson will still check on the pool a few times a week. Mayor Wanner requested the Park Board be removed from the agenda if they don't plan on attending.

5. COUNCIL BUSINESS

a. Administration

Property Tax Exemption:

MOTION, passed

Mr. Clarke moved and Mr. Spelhaug seconded to approve the Residential Tax Exemption for Joel Alm at 470 B52 Blvd for new home construction for years 2016 and 2017. On a roll call vote, the motion carried unanimously.

Election:

Bob Clarke and Julie Johnson's terms expire this year. Gene Thompson and Kimbra Amerman's terms expire for the Park Board. The Park Board also has a vacancy which will be on the ballot as a 2-year unexpired term. Ms. Morrison said she needs an Election Inspector for the June election.

Lykken lot:

The council did not want to set a precedence by forgiving the special assessments on this lot. Ms. Morrison will find out how much he would sell the lot for. She will also compare the specials on that lot to the Rustad lot.

b. Pool

Ms. Morrison got clarification from the Bremer Foundation on what could be bought with the grant. Their email reply said they would only pay for items listed on the application. She said she had a verbal conversation with Mr. LookingElk in May letting him know there were many items they needed in order to open the doors and he said to go ahead with what we needed to buy. Mr. Amerman asked for a list of what was purchased and what was indicated on the application.

c. PWS

Mr. Laverdure reported cleaning streets of slush and removed snow from the cul-de-sacs.

d. Engineering

2014-2: Moore Engineering responded to KPH on requested deducts.

MOTION, passed

Mr. Clarke moved and Mr. Spelhaug seconded to approve Moore Engineering invoice #12114 for \$1535.25. On a roll call vote, the motion carried unanimously.

Inspection Department: This department has moved to the WF City Hall building.

Sanitary Sewer: Waiting on USACE Section 594 grant funding. Their work plan comes out this month.

City Maps: All maps are complete and delivered.

Water Tower: A Request for Qualifications for Engineering Consultant is required for SWC funding. The SWC is meeting before we will satisfy the publishing requirements so he will submit the application at that meeting so as to not miss the funding opportunity.

FEMA Prelim Map: A revised map was received that takes areas of Kindred previously in the flood plain (i.e. Newport Ridge, east of County 15) out of the flood area. Mr. Oye said that any comments need to be submitted by February 28th, then there is a series of publications, public hearings, appeals, etc. If all goes well, the new map would be effective by the end of 2017.

e. P&Z

Mr. Erickson reported the committee did not meet in January but will be meeting in February.

f. Police

Deputy Agayev presented the January calls for service: 3-domestic; 1-animal call; 1-disturbance; 4-welfare check; 1-alarm; 1-accident property; 1-traffic complaint; 2-public assist; 2-child exchange; 2-harassment; 1-lifting assistance; 1-threat. He wrote 20 citations and gave 8 warnings.

g. Finance

Ms. Morrison just received the State's Revised Revenue Forecast and an email from the League of Cities suggesting cities plan on at least a 26% decrease in all state aid distribution funds for the rest of the biennium. 20% of the State Revenue Share goes to the pool bond. Mr. Amerman asked if we need to revise our budget. Ms. Morrison said she wanted to get Harold Rotunda's advice. She said she budgeted low for State Revenue Share so hopefully we come out even.

h. Auditor

Ms. Morrison said the NDSU Student Nurse class is having a health fair here on the 18th & 25th.

i. Council Report

Mr. Clarke asked when we will be getting together with the Park Board about the sub lease agreement. Ms. Morrison will send the agreement out to everyone asking for revisions to be discussed at the March council meeting. Any revisions agreed upon will be finalized at the April meeting.

Mr. Amerman reported that he, Shad Stoddard and Lloyd Hoffarth would like to put on another raffle fundraiser and asked for more participation from the council. Everyone agreed to help out.

6. ADJOURNMENT

MOTION, passed

On a motion by Mr. Clarke and seconded by Mr. Spelhaug the meeting was adjourned at 7:55 pm. On a roll call vote, the motion carried unanimously.

Next regular meeting will be held on 3-2-16 at 7pm.

(Minutes subject to council approval.)

(Agenda deadline is noon Wednesday the week before the meeting.)

Twila Morrison, City Auditor

Jeff Wanner – Mayor