

KINDRED CITY COUNCIL MEETING MINUTES
4-5-2017

1. 7:00 MEETING CALLED TO ORDER

Mayor Wanner called the meeting to order at 7:00pm with council members Johnson, Amerman, Spelhaug, and Stoddard present. Also present were PWS Darin Laverdure, CPA Harold Rotunda, City Attorney Sarah Wear, Deputy Rufat Agayev, and City Auditor Twila Morrison. Guests: Matt Thompson w/CC Reporter, Ryan Johnson, Bob Clarke, Paul Kalibabky w/WM, Perry Morrison, Kimbra Amerman, Gene Thompson, Tammy Wanner, Shawn & Ozzie Peraza,

Mayor Wanner began the meeting with the Pledge of Allegiance.

2. APPROVE AGENDA

Mr. Amerman wants old business on agenda before council business in the future; Ms. Johnson wanted water bill complaints added to E2; mobile home complaints to 7A9; OT/holiday/sick discussion to 7A10.

MOTION, passed

Mr. Spelhaug moved and Mr. Amerman seconded to approve the amended agenda. On a roll call vote, the motion carried unanimously.

3. CONSENT CALENDAR

MOTION, passed

Mr. Stoddard moved and Mr. Spelhaug seconded to approve the minutes of 3-1-17. On a roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Spelhaug moved and Mr. Stoddard seconded to approve the minutes of 3-8-17 and 3-16-17. On a roll call vote, the motion carried unanimously.

Ms. Morrison reported that the cost to the city for the 2 weeks she was absent came to \$5,140.00

MOTION, passed

Mr. Spelhaug moved and Mr. Stoddard seconded to approve the financials with additions. On a roll call vote, the motion carried unanimously.

4. BOARDS & COMMISSIONS

Special Assessment Commission: Bob Clarke withdrew his name.

MOTION, passed

Mr. Stoddard moved and Mr. Spelhaug seconded to appoint Ryan Johnson to the Special Assessment Commission. On a roll call vote, the motion carried unanimously.

5. COUNCIL BUSINESS

a. Administration

Leadership Code – Mayor Wanner asked the council to consider enacting this code. It will be reviewed at the May meeting.

Parliamentary Procedure – Mr. Spelhaug requested the council use a more structured method of conducting business. Mr. Amerman handed out Roberts Rules of Order.

Portfolios – Mayor Wanner wanted the council to consider reverting to the old portfolios. He feels that since using the new portfolios there have been more problems.

Paul Kalibabky- WM: Mr. Kalibabky handed out a Second Amendment to the Solid Waste Disposal Agreement which provides for every-other-week recycling starting May 1, 2017 to April 30, 2020 & automatically renew for successive 3-year terms. There will be a fee increase of \$1.75. Mr.

Stoddard wanted to talk to the competition to be fair. Mr. Amerman and Mr. Spelhaug felt we should go ahead with the proposal.

MOTION, passed

Mr. Spelhaug moved and Ms. Johnson seconded to accept Waste Management every-other-week proposal. On a roll call vote, the motion carried unanimously.

Resident Letter – Shawn Peraza read a letter to the council.

Cass County Vector Agreement

MOTION, passed

Mr. Stoddard moved and Mr. Spelhaug seconded to approve Cass County Vector agreement. On a roll call vote, the motion carried unanimously.

Public Nuisance Complaint – A letter and pictures were discussed regarding a neighbor's parking complaint. Ms. Wear said not much the City can do because it's private property. Mayor Wanner indicated he would speak to the neighbor.

Mobile Home – Ms. Johnson reported that a resident in the mobile home park had downed trees from the last wind storm and they haven't been able to get in touch with the mobile home owner. Another resident wants a stop sign. Deputy Agayev said that technically you are required to stop when leaving a parking area.

OT/Holiday/Vacation – Ms. Johnson questioned Ms. Morrison on how OT was paid and indicated there were errors made on some pay periods. There was discussion on getting OT approved by the council, but there was no specific direction given. There was discussion on snowbirds and water bills. In the past, the city has not charged snowbirds when they are not here. It was felt that everyone should be billed regardless. No motion made. Regarding the issues with the meters and water bills, Ms. Johnson said she wanted an external audit done or hire someone to do the job right. Mr. Amerman said Eide Bailly would charge a minimum of \$5,000 and then \$190/hr. Mr. Rotunda said what Ms. Johnson & Mr. Amerman were looking at would be a system review. He said you could hire someone to do that but it ends up being a council decision anyway. He suggested contacting ND Rural Water or MAP to have them do a rate study.

b. Police Report: Deputy Agayev presented the March report. There were 17 calls for service as follows: 3-suspicious activity; 1-domestic; 1-vandalism; 1-commercial fire; 2-animal calls; 1-search warrant; 1-theft; 2-suicidal person; 2-fraud; 1-narcotics; 1-public assist; 1-stop arm violation.

c. Engineering

Mr. Oye was not present but his agenda was provided. We are still waiting for an update from KPH on the remaining punch list. He drafted a letter that the city can send on letterhead in regards to finishing the remaining work. The water tower should be the first projects that should receive approval from the BOR to advertise for bids, but it is still going through their review process. Looking for Adam's and Julie's recommendation on the logo.

d. Pool

The Park Board will sign the agreement.

e. PWS

Mr. Laverdure reported that Jetway had to clean out the sewer lift; new grinder pump installed at 2nd Ave lift station; street sweeper having electrical issue; emptied all the old sandbags and filled alley potholes; he will be reading the meters of Dale Mitchell, Larry Mitchell, and Bob Clarke each week and comparing the results with the hand-held reader. *There was discussion regarding the 20+ accounts that have been estimated for several months.*

f. Attorney

Ms. Wear reviewed the county's Weed Management Plan and said the city is covered with our own ordinances.

g. P&Z

A prospective buyer of the KPH lot would like to be able to live on the property until the business is established. The current zone prohibits this without constructing a 2-hour fire wall separating the residence from the business and the building would need to be sprinklered.

h. Finance

Mr. Rotunda reported that although the state but the budget, Kindred was prepared because we had a surplus. As we go forward we will eventually run out of surplus. We are in a good spot. Do we

need to start looking for revenue? Our debt is \$4 million. Last year's taxes, specials, water revenue produced \$1 million. He suggested next budget talk about beefing up the equipment fund.

Ms. Johnson asked for proof that the amount she paid off in TIF specials was correct. Mr. Rotunda replied that he would come up with something.

i. Assessor

The tax equalization meeting will be April 26.

j. Auditor Report

The city-wide rummage will be April 29th; yard waste dumpster arrived today; Redhead Express concert is Friday night; Fire Dept. public meeting is April 13th; Gun Safety is May 1, 2, 4; picnic tables have been ordered; working on a spring newsletter;

k. Council Reports

Ms. Johnson wanted something to show how much holiday, sick and vacation time is being used.

Mr. Amerman wanted an update on the PILOT for Lil' Buckaroos. Ms. Morrison said she just spoke with Mr. Erickson and he will be going forward this spring.

l. Mayor Report

He would like to start recording the meetings.

6. ADJOURNMENT

MOTION, passed

On a motion by Mr. Stoddard and seconded by Mr. Amerman the meeting was adjourned at 10:22. On a roll call vote, the motion carried unanimously.

Next regular meeting will be held on 5-3-17 at 7pm.

(Minutes subject to council approval.)

(Agenda deadline is noon Wednesday the week before the meeting.)

Twila Morrison, City Auditor

Jeff Wanner – Mayor