

**Kindred Planning & Zoning Commission
Meeting Minutes
7-20-16**

1. MEETING CALLED TO ORDER

The meeting was called to order at 6:30 PM with members Mark Erickson, Vicki Thompson, and Brian Lammers present. Absent: Sue Kersting & Ben Mauch. Also present: City Auditor Twila Morrison

2. APPROVAL OF PREVIOUS MINUTES

MOTION, passed

Mr. Erickson moved and Ms. Thompson seconded to approve the minutes of 6-15-16. On a roll call vote the motion carried unanimously

3. AUDITOR LOTS

Ms. Morrison reported that Verne Wolf split his lot into 2 Auditor Lots. Frank Klein noticed it and reported it to the city to see if the city wanted to put into place a procedure to handle Auditor lots. An Auditor's Lot provides the precise location of an irregularly shaped parcel and provides a brief legal description for property tax and assessment purposes. Metes and bounds legal descriptions create a burden for the County when a document transfer occurs because of the difficulty determining exact property lines and the relationship to surrounding properties. After discussing this, the commission agreed that we need to put some language into the ordinances to require the lot owner to at least get P&Z approval.

MOTION, passed

Mr. Lammers moved and Mr. Erickson seconded to have the city attorney create an ordinance to add language regarding Auditor Lots. On a roll call vote, the motion carried unanimously.

4. PERMIT REPORT

There were permits for a detached garage, pool, house addition, and new school concession stand.

Ms. Morrison was asked to inquire about Cathy Miller's house. They are moving dirt next to the garage.

5. ADJOURNMENT

MOTION, passed

On motion by Ms. Thompson, seconded by Mr. Erickson and all in favor, the meeting was adjourned at 6:56pm.

Twila Morrison

Chair/Co-Chair