

**Kindred Planning & Zoning Commission  
Meeting Minutes  
7-20-16**

**1. MEETING CALLED TO ORDER**

The meeting was called to order at 6:30 PM with members Mark Erickson, Vicki Thompson, and Brian Lammers present. Absent: Sue Kersting & Ben Mauch. Also present: City Auditor Twila Morrison

**2. APPROVAL OF PREVIOUS MINUTES**

**MOTION, passed**

**Mr. Erickson moved and Ms. Thompson seconded to approve the minutes of 6-15-16. On a roll call vote the motion carried unanimously**

**3. AUDITOR LOTS**

Ms. Morrison reported that Verne Wolf split his lot into 2 Auditor Lots. Frank Klein noticed it and reported it to the city to see if the city wanted to put into place a procedure to handle Auditor lots. An Auditor's Lot provides the precise location of an irregularly shaped parcel and provides a brief legal description for property tax and assessment purposes. Metes and bounds legal descriptions create a burden for the County when a document transfer occurs because of the difficulty determining exact property lines and the relationship to surrounding properties. After discussing this, the commission agreed that we need to put some language into the ordinances to require the lot owner to at least get P&Z approval.

**MOTION, passed**

**Mr. Lammers moved and Mr. Erickson seconded to have the city attorney create an ordinance to add language regarding Auditor Lots. On a roll call vote, the motion carried unanimously.**

**4. PERMIT REPORT**

There were permits for a detached garage, pool, house addition, and new school concession stand.

Ms. Morrison was asked to inquire about Cathy Miller's house. They are moving dirt next to the garage.

**5. ADJOURNMENT**

**MOTION, passed**

**On motion by Ms. Thompson, seconded by Mr. Erickson and all in favor, the meeting was adjourned at 6:56pm.**

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Twila Morrison

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Chair/Co-Chair