

**KINDRED CITY COUNCIL MEETING MINUTES**  
**7-5-2017**

**1. 7:00 MEETING CALLED TO ORDER**

Mayor Wanner called the meeting to order at 7:00pm with council members Johnson, Amerman, and Spelhaug, present. Member Stoddard arrived at 8:05. Also present were City Engineer Brandon Oye, City Attorney Sarah Wear, Deputy Rufat Agayev, and City Auditor Kristi Olson. Guests: Matt Thompson w/ CC Reporter, Marlow Rud, Josh Sween w/ Greenerth Landscaping.

Mayor Wanner began the meeting with the Pledge of Allegiance.

**2. APPROVE AGENDA**

Kindred Wildlife Club Raffle Permit was added to 7B(iii), and KPH (302 Woodlawn Dr) rezone public hearing and 1<sup>st</sup> reading was added to 7I(ii).

**Motion to approve amended agenda – Amerman, second by Johnson; RCV motion passed.**

**3. CONSENT CALENDAR**

Discussion regarding extent of detail included in May 3 minutes.

**Motion to approve minutes from May 3, 2017, June 7, 2017 and June 22, 2017 as is – Spelhaug, second Stoddard; RCV motion passed.**

**Motion to approve bills with additions – Spelhaug, second Johnson; RCV motion passed.**

**4. BOARDS & COMMISSIONS**

**5. COUNCIL BUSINESS**

Discussion regarding keys for the memorial building and possibly rekeying all city buildings due to the change in staff. Kristi Olson will work with Darin Laverdure to inventory all buildings and keys that will need to be changed. It was also discussed to continue the use of agreements/deposits with building rental (with the exception of community events) as we have in the past to ensure the return of keys and condition of the building.

Discussion regarding Kindred Spirits liquor licensing fee has been tabled to August meeting.

a. Administration

Property Tax Exemption Application.

**Motion to approve pending review of resolution – Amerman, second Stoddard; RCV motion passed.**

Designate Mayor Jeff Wanner, President Adam Spelhaug, and City Auditor Kristi Olson as Authorized signers on Elm River Credit Union Accounts.

**Motion to approve authorized signers – Stoddard, second Johnson; RCV motion passed.**

Kindred Wildlife Club Raffle Permit

**Motion to approve permit request – Spelhaug, second Amerman; RCV motion passed.**

b. Police Report

Deputy Agayev present the June report. There were 17 calls for service as follows: 4-suspicious activity, 2-domestic, 2-disturbance, 1-accident injury, 1-grass fire, 1-traffic complaint, 1-public assist, 1-alarm, 1-property removal, 1-burglary, 1-suicidal person, 1-commercial fire. No notable calls.

c. Engineering

2014-2 Newport Ridge-Phase 2– All punch list items complete, waiting for final paperwork.

2016-1 Water Tower – Project and funding update. Environmental review is completed and waiting for DWSRF funding to be approved. Discussion was had regarding whether to authorize auditor to

advertise and move forward with the project assuming the risk/responsibility of payment if funds are not approved in time or to wait for funding to be approved. The option to advertise contingent upon federal funding was also discussed.

**Motion to authorize auditor to advertise for bids and begin construction prior to funding approval – Spelhaug, no second; motion failed.**

**Motion to authorize auditor to advertise for bids contingent on DWSRF funding approval – Johnson, second Amerman; RCV motion passed, Spelhaug-no, Amerman-yes, Johnson-yes, Stoddard-yes**

2017-1 Newport Ridge-Phase 3 – Project update. Mr. Oye discussed the Engineering Agreement and billing schedule. Mr. Oye also sought approval for payment of Invoice 16030 to Moore Engineering for services rendered.

**Motion to approve Engineering Agreement with MEI for 2017-1 Newport Ridge 6<sup>th</sup> Addition – Phase 3 – Stoddard, second Spelhaug; RCV motion passed.**

**Motion to approve payment of Invoice 16030 to MEI – Spelhaug, second Johnson; RCV motion passed.**

Sanitary Sewer Improvements update. Still waiting for funding. Mr. Oye met with Fargo to discuss options to connect to Fargo's wastewater. He will provide preliminary options and costs at August meeting for consideration.

d. Pool

Amerman brought up concerns regarding insurance coverage for the shed that was just purchased and destroyed in the recent storm. Johnson discussed looking into the existing coverage to determine if the city has any options to recover those funds.

e. PWS

f. P&Z

Public hearing Rezoning of KPH (302 Woodlawn Dr)

**Motion to open public hearing – Spelhaug, second Johnson; RCV motion passed.**

**Motion to close public hearing – Spelhaug, second Stoddard; RCV motion passed.**

**Motion to approve 2<sup>nd</sup> hearing – Stoddard, second Johnson; RCV motion passed.**

h. Auditor Report

Olson reported that Aflac Insurance has been cancelled and the city should not have to do anything with Jackson Life as that should just be up to Ms. Morrison. The city is no longer contributing to the account.

k. Council Reports

Amerman brought up the condition of the basketball hoops in the city park and encouraged us to look into replacing them as some are in very poor condition.

**6. ADJOURNMENT**

**Meeting adjourned at 8:30 pm – Spelhaug motion, Stoddard second; RCV motion passed.**

Next regular meeting will be held on 8-2-17 at 7pm.

(Minutes subject to council approval.)  
(Agenda deadline is noon Wednesday the week before the meeting.)