

Kindred Planning & Zoning Commission Meeting Minutes
Wednesday, January 20th, 2021 ~ 6:30pm ~ Kindred City Hall

1. Call to Order at 6:30pm

Members present: Kersting, Thompson, Woller-Cornog. Absent: Mauch, Lammers.
Others present: Auditor Arnaud, PWS Schock, Mark Ottis, Randy Cramer, Nate Weber.

2. Approval of meeting minutes

Motion to approve the meeting minutes of 12-16-2020 by Thompson, second by Kersting; RCV – MP

3. Extra Territorial District Representative/Board Member – On December 21, 2020, Christina Woller-Cornog was officially appointed to the City's P&Z board as the ET Representative by the Cass County Commission. She will fill the unexpired term vacated by Mark Erickson, until July 2023.

4. Board Member Term Expirations

Review of board member term expirations and 5-year limit. Brian Lammers: Feb. 2021; Ben Mauch: Dec. 2022; Vicki Thompson: Feb. 2023; Christina Woller-Cornog: Jul. 2023; Sue Kersting: Aug. 2024.
Lammers was not present to discuss term expiring next month. Will discuss again next month and Tabitha will share on website/newsletter that there is a term expiring for this board.

5. Permit Report – 2021 has one new building permit issued for a new construction of a single family residential. The final 2020 building permit report was presented with a total of 41 building permits issued; 15 new construction of single family residential, 18 residential remodel, 6 commercial remodel/addition; 1 new construction of commercial, 1 building move permit. 11 fence permits were also issued.

6. Additions

- Nate Weber presented to the board that he and his family moved to Kindred last fall from out of state and are in need of adding a detached garage behind their home at 161 Walnut St. The property is at the dead end of the street, abutting the large RDO lot used for parking their large equipment. Because the space between the current attached garage and the east property line is so narrow, and to keep the driveway to the new garage straight, the new detached garage would sit very close to the east property line. He has been working through various options, including trying to purchase a small portion of land from RDO. The board discussed and walked through the variance option and what items he would need to request a variance on. Based on the plan he presented, he would need a variance on height and reduced side setbacks. The need for a survey was discussed. Board said that they are not required but highly recommended, especially when you are constructing so close to the property line. It is the one way to guarantee the placement and avoid conflict with abutting property owners.
- Mark Ottis and Randy Cramer provided an update to the new housing development west of the high school they are working on. They have met with the City engineers and staff as well as the school board to be sure the needs of everyone is being met. They are going through many renditions of layouts, considering the park layout, storm water management, and hoping to preservice the trees and nature asset of the area. Further discussed potential improvements to Dakota Street and 5th Ave N with PWS Schock.

7. Adjournment

Motion to adjourn at 7:05pm by Thompson, second by Woller-Cornog; RCV – MP

P&Z Board Member

Tabitha Arnaud, City Auditor

Date approved